



SAFETY METHOD STATEMENT

Task:

Erection and use of LOBO Systems

For each Project/Site, the following method statement must be reviewed to ensure that all significant hazards and their risks are identified and controlled. Only the completion of the signature block at the foot of the document, by a competent person, will it indicate that the method statement is appropriate and complete.

NOTE: This document must be read in conjunction with all Company Risk and COSHH Assessments.

Item	Content
1. Labour/Staff.	Minimum two 'trained and competent' personnel.
2. Site Supervisor.	<i>Name the responsible person on site.</i>
3. Contact Tel. No.	<i>Include site contact telephone number(s).</i>
4. First Aid/Emergency contacts.	<i>Insert the name of your nominated First Aider, and who to contact in an emergency.</i>
5. Sequence/Method of Work.	<p>Standard Projects are likely to involve the following activities:</p> <ul style="list-style-type: none"> • Distribution of equipment (mechanical transport by others) • Segregation of works from others • Loading checks • Set out and levelling of LOBO System • Assembly to LOBO Systems' Guidance/Safe Code of Practice • Disassembly to LOBO Systems' Guidance/Safe Code of Practice • Store equipment and Clear site
6. Known or Suspected Hazards /Risks.	<p>a. LOBO Systems - Failure of system, Falls, Falling objects.</p> <p>b. Heavy, awkward loads - Muscle strain/physical injuries.</p>



ADVANCED PLATFORM SYSTEM

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	<ul style="list-style-type: none">c. Sharp objects – Cuts/Abrasions.d. Gaps, openings and unguarded edges - Falls.e. Debris - Trips and Slips.
7. Precautions/Controls to reduce Risk.	<ul style="list-style-type: none">a. All equipment is selected to suit the task and erected by trained and competent persons.b. All personnel carrying out tasks to be instructed in manual handling lifting techniques and platforms to be handled by two persons.c. Appropriate personal protective gloves to be worn when handling equipment.d. All work platforms to be fitted with two horizontal guard rails and a toe board.e. All waste materials are cleared as work progresses daily and working areas kept clear.
8. Details of any permits or authorisations.	<i>For example: Hot works, electrical isolation, confined spaces entry and who will authorise/control them.</i>
9. Tools, Plant and Equipment.	<i>Detail the hand tools and equipment to be used in the task. Also list the safety equipment to be used, e.g. barriers, type of edge protection, body harness and fall arrestors etc.</i>
10. Protective Clothing.	Minimum Protective: Safety Boots, Hard Hats and Gloves.



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11. Welfare Requirements.	<i>Detail the welfare arrangements required/available.</i>
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12. Environmental-Waste Disposal.	<i>Disposal details, e.g. when, where how etc. Note: Is the necessary certification available? Also any other environmental issues.</i>
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13. Standards.	<i>Refer to any technical literature, Health and Safety guidance, Standards, Client specification etc.</i>
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14. Additional Information/Notes.	<i>Any other information not contained in the above.</i>
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All workers involved in the above work activity shall complete the following to confirm they have read and understood the safety procedures necessary for this task.

DATE	NAME	SIGNATURE